

Saskatchewan Library Trustees Association

Executive Meeting

February 8, 2003

MINUTES

1. Call to Order

The meeting was held in Saskatoon and was called to order by the Chair at approximately 9:10 a.m. on February 8, 2003.

Members Present: Kae Campbell, Wheatland, Etiennette Binette, Chinook, Brian Suetta, PNLs, Merrilee Rasmussen (Secretary), Karen Basky (Treasurer), Palliser, Maureen McGirr, Wapiti, Louise Cochran, Lakeland, Charlotte Thies, Parkland, Isabelle Butters (President), Southeast, Kathy Evans, Saskatoon.

Regrets: Cindy Smith, Regina.

Also Present: Joylene Campbell, Provincial Librarian.

2. Minutes

It was moved by Karen Basky, seconded by Kae Campbell, that the Minutes of the September 6-7, 2002 meeting of the Executive be approved as circulated.

3. Business arising from the Minutes

(i) Orientation booklet. The President circulated a draft Executive Handbook. Lists of duties and responsibilities of representatives and officers were discussed and amendments made to it. Kathy Evans will prepare a revised version for the Annual General Meeting.

(ii) Part-time Secretary Manager. To be dealt with under resolutions committee.

(iii) Archives: The President and the Treasurer have reviewed all the SLTA files to determine what should be kept, what should be forwarded to the

Archives and what should be destroyed. We are missing Minutes from 1983 to 1991.

4. President's Report

The President submitted a written report including items relating to a proposed seminar on "The Library's Contribution to your Community," life membership award, SUMA, CLTA, SLA/SLTA annual general meetings, and her farewell to the SLTA on the eve of her retirement from service as a library trustee.

It was moved by Kathy Evans, seconded by Brian Suetta, that the President's Report be received. Carried.

It was moved by Kathy Evans, seconded by Kae Campbell, that Isabelle Butters attend the ALA/CLTA joint meeting in Toronto in June 2003 as a representative of SLTA. Carried.

5. Treasurer's Report and Financial Statement

The financial statement to December 31, 2002, the history book project financial statement to December 31, 2002, and a financial statement to January 2003 were presented by the Treasurer.

It was moved by Kathy Evans, seconded by Maureen McGirr, that the financial statement to December 31, 2002 be received. Carried.

It was moved by Louise Cochran, seconded by Kathy Evans, that the history book financial statement to December 31, 2002 be received. Carried.

It was moved by Kathy Evans, seconded by Louise Cochran, that the financial statement to January 31, 2003 be received. Carried.

6. Communications

Pay Equity: The President received a letter from SLA, including a copy of a press release relating to the SLA's support of the principle of pay equity. It was agreed that copies of the letter and press release should be appended to the Minutes and forwarded to all members of the Executive and that the issue be referred to the Resolutions Committee to be raised at the AGM.

Change of name of OLTA: An email communication from Cindy Smith advises that the Ontario Library Trustees Association has changed its name to the Ontario Library Boards Association.

7. Reports

University of Saskatchewan Senate: Karen Basky reported on the University of Saskatchewan Senate meeting on October 5, 2002. Next meeting is April 26.

University of Regina Senate: Merrilee Rasmussen reported that she has been contacted by the University of Regina, and will attend the next Senate meeting on March 1, 2003.

Palliser: Karen Basky presented a written report touching on the following topics: Saskatchewan Library Week; grants from ABC Literacy Network and Coca Cola; increase in levies approved at November 2, 2002 fall meeting, although individual municipalities are paying less in total as a result of declining population; funding problems have led to lay-off at headquarters; policy revision on-going; renovations at headquarters; will be participating in the Focus on Trade Exhibit on April 12/13.

Community Profiles: It was moved by Kathy Evans, seconded by Charlotte Thiess, that the SLTA send a letter to the Minister of Industry and Resources urging the government to include libraries in the Community Profiles. Carried.

Saskatoon: Kathy Evans presented a written report touching on the following topics: aging infrastructure and possible relocation of the main branch; hours of opening changes; library workers strike; 50th anniversary of Mayfair Branch; Myrna Kostash is the 22nd writer in residence; installation of Net Tracker, which allows the library to know where people are who are accessing the library on-line; various grants; planning multi-district development park with Alice Turner branch; LibraryNet Best Practice Awards.

Parkland: Charlotte Thiess presented a verbal report: 35th anniversary this year; Kids First program; family literacy grant to start books for family plus; adopt a library literacy campaign; variety of literacy projects; all branches on Community Net by end of February; 34 automated branches with two scheduled for automation in 2003; settled contract with staff.

Wheatland: Kae Campbell presented a written report touching on the following topics: automated circulation fully operational on January 1, 2003; new office manager; computer training room at central branch; Delisle Branch moved to a new location; Dinsmore has purchased building to be renovated for the use of the library; overdue fines increased from 10 cents to 25 cents.

Wapiti: Maureen McGirr presented a verbal report and advised that Wapiti has implemented new delivery system rather than using Canada Post.

PNLS: Brian Suetta presented a written report touching on the following topics: elevator for handicapped access installed at headquarters; CDs for digital divide program being translated in to Cree and Dene.

Lakeland: Louise Cochran 30th anniversary as a region in 2002 and various celebrations have been held and are continuing; have developed a new logo; at full staff at headquarters, but van driver retired and are now on their third driver since last June, as a result of the low wages at the bottom of the scale; union contract expires March 31, 2003, and negotiations for a new contract have just opened; reconsidering branch open hours allocation formula; have received funding for Aboriginal awareness training; renovations at headquarters.

Chinook: Etienne Binnete presented a written report touching on the following topics: \$1 per capita increase in library levies; Saskatchewan Optometric Foundation provided Swift Current Library with a digital magnifying unit.

Regina: a written report was presented.

Southeast: a written report was presented.

History Book Committee: Louise Cochran presented a verbal report and advised that the committee will be paying Don Kerr an additional \$500 and have received \$500 from SLA.

Provincial Librarian: the Deputy Minister of Learning is meeting with all library systems, has met with Regina, Saskatoon, Palliser, Wapiti, Southeast, Wheatland; multi-purpose facilities rather than joint school public libraries; tour of Tisdale facility, a community-based library; trustee education/orientation development and how can the department help;

CommunityNet - 40 locations will be connected by March 31; a sub-committee of the Financial Reporting Committee is developing guidelines for local library boards that the local boards will be able to adopt; Gateway final payment has been forwarded to the vendor, but the desire is not to publicize until the inter-library loan portion of the software is functioning; point and click functionality project is proceeding; implementation of recommendations of the Minister's Advisory Committee on Library Services for Aboriginal Peoples; Digital Divide Project; Industry Canada funding for CAP sites and possibility of pursuing federal funding for the associated costs of provision of federal government services; Provincial Library will probably move in the fall of 2003.

Multi-type Library Board: Merrilee Rasmussen, Chair of the Multitype Library Board, reported on the activities of the Board and provided copies of its annual report, discussion paper and co-operation

CommunityNet: written report from Isabelle Butters re SLTA role.

It was moved by Kathy Evans, seconded by Maureen McGirr, that the above reports be received. Carried.

8. New Business

Nominations Committee: Brian Suetta and Kae Campbell were appointed to the Nominations Committee.

Resolutions Committee: Louise Cochran and Kathy Evans were appointed to the Resolutions Committee.

2003 SLA/SLTA Conference -- AGM April 11, 2003:

Proposed Budget: It was moved by Charlotte Thiess, seconded by Brian Suetta, that the budget be revised as discussed for recommendation to the AGM. Carried.

Annual system reports: It was agreed that annual system reports would be provided to Isabelle Butters on standard size paper for inclusion in the booklet for the AGM.

Other Business

Newsletter: It was agreed that the next newsletter should include information relating to pay equity, conference highlights workshop, and a description of the activities of the Secretary.

Next Meeting

April 10, 2003 in Saskatoon same place.

Synchrotron tour at 4:00 and dinner meeting at 5:30 or 6:00 pm. Kathy Evans will arrange and details will follow.

Members of the Executive must make their own arrangements for their rooms and are advised to book early.

Thanks to Isabelle Butters for her many years of contributions to public libraries in Saskatchewan were unanimously endorsed..

It was moved by Charlotte Thiess, seconded by Kae Campbell, that the signing officers of the Association be the President, Vice President, Secretary and Treasurer. Carried.

Adjournment

It was moved by Kathy Evans, that the meeting adjourn. The meeting then adjourned at approximately 3:30 pm on February 8, 2003.