

Saskatchewan Library Trustees Association

Executive Meeting

May 6 to 8, 2004

Regina Inn, Regina

Present: Janet Wilkinson (Chinook), Louise Cochran (Lakeland), Karen Basky (Palliser), Charlotte Thies (Parkland), Donna Hartley (Southeast), Maureen McGirr (Wapiti), Brian Suetta (PNLS), Elaine Kivisto (Regina), Kae Campbell (Wheatland), Merrilee Rasmussen (Secretary)

Call to Order

Karen Basky called the meeting to order at 3:00 pm on May 6, 2004.

Agenda

It was moved by Elaine Kivisto, seconded by Charlotte Thies, that the agenda as amended be adopted. Motion carried.

Minutes of February 7, 2004

It was moved by Maureen McGirr, seconded by Charlotte Thies, that the minutes of the February 7, 2004 meeting be adopted. Motion carried.

Business Arising from Minutes

(i) *Orientation Booklet*: It was agreed that the Secretary would revise the document as discussed and prepare a looseleaf handbook for members of the Executive.

(ii) *Multi-type Library Board Appointment*: It was announced that the Minister had appointed Isabelle Butters as the SLTA representative on the Board.

(iii) *Lobbying sub-committee*: This item was deferred to the SLTA Executive strategic planning session to be held June 11 and 12, 2004.

(iv) *Minister's Brief*: It was agreed that the Secretary would endeavour to arrange a meeting with the Minister for mid to late September and that the President, Vice-President, Treasurer and Secretary would attend. Issues to

be included in the brief: infrastructure, pay equity, elibrary, ComunityNet, elected boards.

(v) *Strategic Planning Session*: to be held June 11 and 12, 2004 at Manitou Beach.

(vi) *CLTA Conference*: to be held June 16 to 19, 2004, Victoria B.C. It was moved by Janet Wilkinson and seconded by Maureen McGirr that the SLTA use its funds to send Karen Basky to the CLTA Conference, in addition to Kathy Evans, with the objective of ensuring that in future years the incoming President of the SLTA attends the CLTA on behalf of the SLTA. Carried.

(vii) *Post-conference newsletter*: It was agreed that a newsletter should be prepared and distributed by the end of June and that it include a description of the conference and AGM, the life membership award recipient, updates from systems, update on history book project, an article by Louise Cochran and Kathy Evans about trusteeship, membership forms. Janet Wilkinson agreed to co-ordinate the production of the newsletter and to work with the Secretary and Provincial Library to arrange distribution.

(viii) *SLTA Survey*: This item was deferred to the SLTA Executive strategic planning session to be held June 11 and 12, 2004.

(xi) *Auditor*: The Secretary agreed to investigate the requirements of *The Non-profit Corporations Act* in relation to auditors.

Correspondence

None identified.

AGM Review

The Executive discussed the process for the AGM.

New Business

(i) *Committee appointments*: It was noted that Karen Basky is the SLTA representative on the University of Saskatchewan Senate and Merrilee Rasmussen is the SLTA representative on the University of Regina Senate.

(ii) *Nominating committee*: It was noted that section 7.2 of the Bylaws states that the President appoints the committee at the first Executive meeting in the calendar year.

Treasurer

It was moved by Louise Cohran, seconded by Elaine Kivisto, that Maureen McGirr be appointed as Treasurer and confirming that any two of the officers of the Association, being the President, Karen Basky, Vice-President, Brian Suetta, Treasurer, Maureen McGirr, and Secretary, Merrilee Rasmussen, may sign cheques on behalf of the Association.

Next Meeting

The next meeting will be held at the strategic planning session at Manitou Beach, June 11 and 12, 2004. The next regular meeting of the executive will be held September 10, 2004 in Saskatoon, at a place to be arranged by the incoming President, Karen Basky.

Motion to adjourn at 1:00 p.m.