

**Saskatchewan Library Trustees Association  
February 25 & 26, 2011  
Regina Inn, Regina**

**Present:** Kae Campbell (Wheatland), Donna Hartley (Southeast), Bev Dubois (SPL), Lorna Black (PNLS), Gerald Kleisinger (RPL), Dennis Taylor (Lakeland), Sharon Armstrong (Parkland), Wendy Thienes (Executive Director), Stephanie Hall ((Director of Public Library Planning), Joylene Campbell (Provincial Librarian). **Regrets:** Karen Basky (Multitype Library Board), Gail Beuhler (Chinook), Maureen McGirr (Wapiti).

**1. Call to Order**

President Bev Dubois called the meeting to order at 7:15 pm. President Dubois welcomed all members.

**2. Approval of Agenda**

*Moved by Lorna Black, seconded by Donna Hartley, that the agenda be accepted as amended to include Bylaws under Business Arising. Carried.*

**3. Minutes of September 11, 2010**

*Moved by Sharon Armstrong, seconded by Kae Campbell, that the minutes be adopted as presented. Carried.*

**4. Business Arising from the Minutes**

**a. Brief to the Minister**

Bev Dubois, Dennis Taylor and Wendy Thienes met with Minister of Education Donna Harpauer on December 1, 2010 in Regina. The meeting lasted approximately 1 ¼ hours. SLTA delegates discussed the major issues facing public libraries and restated the issues throughout the meeting: operational funding, staff retention & recruitment and capital infrastructure. Delegates encouraged the Minister to consider ways in which public libraries could help government fulfill their mandate, with possible funding coming from various ministries. Delegates felt the meeting was very good and the Minister showed a great deal of interest in public libraries, citing examples of her own experience with libraries.

**b. Policy Manual**

No report was given.

**c. Bylaw Review**

Bylaw Review Committee Chairperson, Sharon Armstrong, presented recommendations for changes to SLTA Bylaws. Following discussion, motions were made to adopt some changes, but were later rescinded. It was decided that no changes would be made to the bylaws at this time.

Motion by Dennis Taylor, seconded by Lorna Black that Bylaw 1.1 be replaced with the suggested wording from S. Armstrong's recommendations. Carried.

Motion by Dennis Taylor, seconded by Lorna Black that the motion to change Bylaw 1.1 be rescinded. Carried.

Motion by Dennis Taylor, seconded by Donna Hartley that Bylaw 1.2 be amended with the addition suggested from S. Armstrong's recommendations. Carried.

Motion by Dennis Taylor, seconded by Donna Hartley that the motion to amend Bylaw 1.2 be rescinded. Carried.

Motion by Lorna Black, seconded by Gerald Kleisinger that Bylaw 1.4 be deleted and 'active member' be added to Bylaw 2.1. Carried.

Motion by Gerald Kleisinger, seconded by Sharon Armstrong that motion to delete Bylaw 1.4 and change Bylaw 2.1 be rescinded. Carried.

## **5. New Business**

### **a. Honorary Life Member**

Four nominations for Life Member were received.

Motion by Dennis Taylor, seconded by Sharon Armstrong that Marlynne Samson be selected as 2011 Honorary Life Member Award recipient. Carried.

### **b. CLTA Life Member**

Information regarding the CLTA Life Member nomination process was shared. No nomination was made by the SLTA at this time.

### **c. Newsletter**

Discussion regarding what items to include in next edition of newsletter: Brief to the Minister summary and photo, call for resolutions, AGM notice, system updates, SLTA contact information, strategic plan update, president's report, ads (Gerald to investigate).

### **d. Nominations Committee**

*Moved by Dennis Taylor to nominate Kae Campbell as Chairperson of the Nominations Committee. Carried. Sharon Armstrong moved nominations cease. Carried. Kae Campbell will be Nominations Committee chairperson.*

**e. Resolutions Committee**

*Moved by Dennis Taylor to nominate Sharon Armstrong as Chairperson of the Resolutions Committee. Carried. Gerald Kleisinger moved nominations cease. Carried. Sharon Armstrong declared Resolutions Committee Chairperson.*

**f. Annual Report**

Wendy Thienes will prepare a coil-bound annual report with colour cover for distribution at the AGM. Regional year-end reports are required ASAP to include in the annual report. Strategic planning information and recognition of Capacity Building Grant will also be included. Kae Campbell indicated that the auditor Ross Johnston, who performed our financial review, commented on how well done our 2009 report was done.

**g. SLA Conference**

A one day conference is being held in Saskatoon on May 7. The SLTA Honorary Life Member Award can be presented during the Awards Luncheon. It was decided that SLTA pre-AGM meeting be held at 8:00 am on May 7, followed by our AGM at 11:15 am with our post-AGM meeting to immediately follow, prior to the luncheon.

The conference brochure is available online at [www.saskla.org](http://www.saskla.org).

**h. Executive Director Position**

Wendy Thienes will not be renewing her contract with SLTA at the end of April due to other work commitments. It was agreed that a posting be sent to all regions, SLA and Saskjobs website with a deadline for applications of March 31. Shortlisting will be conducted the first week of April.

*Motion by Councillor Bev Dubois, seconded by Dennis Taylor that the President and Vice President serve as the selection committee for ED position. Carried.*

**RECESS**

*Motion by Gerald Kleisinger, seconded by Lorna Black that the meeting recess until Saturday, February 26 following the SLTA Strategic Planning session and lunch. Carried.*

**Saturday, February 26**

**Call to Order**-President Dubois called the meeting back to order at 1:00 pm. Joylene Campbell, Provincial Librarian and Stephanie Hall, Director of Public Library Planning joined the board for this portion of the meeting.

## **6. Reports**

### **a. President**

President Bev Dubois reported on the meeting with the Minister of Education and on the upcoming SLTA Executive Director position vacancy.

### **b. Treasurer**

Wendy Thienes presented the year end financial statements as reviewed by Ross Johnston, Accountant.

*Moved by Gerald Kleisinger, seconded by Donna Hartley that we accept the unaudited review and regular monthly financial statements as presented. Carried.*

Wendy Thienes and Kae Campbell presented the proposed 2011 budget for consideration.

*Moved by Gerald Kleisinger, seconded by Dennis Taylor that SLTA present the 2011 budget, as amended, at the 2011 AGM. Carried.*

### **c. Executive Director**

A copy of the Executive Director's report was included in the meeting package.

Discussion held regarding SLTA representation on the SLA's Saskatchewan Libraries Week committee. Currently the President and Executive Director are members, although have been unable to participate regularly. No changes recommended at this time.

### **d. System Reports**

Members present highlighted portions of their written reports. Wapiti report was not received.

### **e. Multitype Library Board**

No report was received.

### **f. Provincial Library & Literacy Office**

Joylene Campbell highlighted portions of her written report. In future, the Director of Public Library Planning may be the PLLO delegate that attends SLTA meetings.

## **7. Correspondence**

A binder of incoming and outgoing correspondence was circulated.

**9. Next Meeting**

Pre-Conference Meeting: Saturday, May 7 at 8:00 am at TCU Place  
Annual General Meeting: Saturday, May 7 at 11:15 am at TCU Place  
Post-AGM Meeting: Saturday, May immediately following the AGM

**10. Trustee In-Camera Session**

*Moved by Donna Hartley, seconded by Kae Campbell that the board move to "in camera". Carried.*  
The meeting moved "in camera" at 2:30 pm.

*Moved by Lorna Black, seconded by Dennis Taylor that the board move out of "in camera". Carried.*  
The meeting moved out of "in camera" at 2:35 pm.

**11. Adjournment**

*Moved by Gerald Kleisinger, seconded by Donna Hartley that we adjourn. Carried.*  
The meeting adjourned at 2:40 pm.