

**Saskatchewan Library Trustees Association
Meeting Minutes
February 3, 2017
Fairfield Inn & Suites (Marriott), Regina, SK**

Present: Treasurer Donna Hartley (Southeast), Dennis Taylor (Lakeland), President Lorna Black (PNLS), Vice-President Sharon Armstrong (Parkland), Alison Hopkins (Provincial Library and Literacy Office), Elmer Brenner (RPL), Sharon Cameron (Wapiti).

Regrets/Absent: Lukas Miller (SPL), Gail Beuhler (Chinook), Sandra MacArthur (Wheatland), Karen Bonesky (Multitype Library Board).

1. Call to Order

President Lorna Black (PNLS) called the meeting to order at 6:35 p.m. Friday, February 4th.

2. Adoption of the Agenda

Motion: Moved by Sharon Cameron (Wapiti), seconded by Treasurer Donna Hartley (Southeast) to adopt the agenda.

Motion carried.

3. Minutes of Previous Meeting

Motion: Moved by Treasurer Donna Hartley (Southeast), seconded by Elmer Brenner (RPL) that the minutes of the previous meeting be adopted.

Motion carried.

4. Business Arising From the Minutes

None.

5. New Business

None.

5.1 Bylaw Review

It was suggested that under Article 2 – Officers 2.1a be added and read:

If a member cannot attend a meeting a substitute may be sent in their stead and will have full voting rights.

It was suggested that under Article 1 – Membership – 1.4 “(i.e. Provincial Library & Literacy Office)” be removed.

After further lengthy bylaw review discussion it was decided that Vice-President Sharon Armstrong (Parkland) will prepare further changes for the AGM in May.

i) Relationship between SLTA and PLLO

There was discussion around the role of Provincial Library and Literacy Office and the SLTA. SLTA would like to stay in communication with the Provincial Library and Literacy Office as SLTA considers PLLO their liaison with the government and appreciate Alison Hopkin's (Provincial Librarian) attendance at meetings.

5.2 Libraries Matter Contest

The book of contest entries was circulated. The book will be made available at the SLA Conference and at the AGM. It will also be included with the Minister's Brief.

Treasurer Donna Hartley (Southeast) thanked Nancy Kennedy (Executive Director) for her work on the contest.

Executive Director Nancy Kennedy encouraged board members to check out the contest page on the website: <http://slta.ca/advocacy/saskatchewan-libraries-matter-contest>.

5.3 Life Member Award

There were two applicants for the life member award.

***Motion: Moved by Treasurer Donna Hartley (Southeast), seconded by Sharon Cameron (Wapiti) that SLTA declare Allie Raycraft the 2017 Honorary Life Member Recipient.
Motion carried.***

5.4 SLA Conference

Kitty Pope (http://www.windsorpubliclibrary.com/?page_id=11204) will provide two sessions for SLTA at the SLA Conference in May – one on Crisis Management in Libraries and part two a continuation with a focus on What Keeps You Awake at Night?

SLTA will provide a door prize at the conference.

***Motion: Moved by Dennis Taylor (Lakeland), seconded by Elmer Brenner (RPL) that SLTA purchase an electronic reader for give away at the 2017 SLA Conference.
Motion carried.***

SLTA Pre-AGM meeting will take place on Thursday, May 4 from 9:00 a.m. to 10:30 a.m. SLTA AGM will take place on Friday, May 5 from 8:30 a.m. to 9:00 a.m. The SLTA Post-AGM will take place Friday, May 5 from 9:00 a.m. to 9:30 a.m. Locations are yet to be determined.

5.5 Minister's Brief

The Minister's Brief was discussed.

Motion: Moved by Sharon Cameron (Wapiti), seconded by Vice-President Sharon Armstrong (Parkland) that the 2017 Minister's Brief be accepted as is.

Motion carried.

5.6 Trustee Development Committee – New Modules/Module Survey

Results from the trustee development module survey, created and distributed to trustees by Executive Director Nancy Kennedy, was circulated for review. The purpose of the survey was to gauge how the documents were being received.

Treasurer Donna Hartley (Southeast) and Executive Director Nancy Kennedy had a telephone conference with Kimberley Hintz from Provincial Library and Literacy Office. Work is being done on trustee training modules for Official Treaty Commission and Reconciliation and Early Years/Summer Reading Program. The next meeting will be in March.

Executive Director Nancy Kennedy will research the third module – Conflict of Interest – Human Resources Support.

5.7 Nominations and Resolutions Committees

Motion: Moved by Dennis Taylor (Lakeland), seconded by Sharon Cameron (Wapiti) that Vice-President Sharon Armstrong (Parkland) chair the Resolutions Committee and that Treasurer Donna Hartley (Southeast) chair the Nominations Committee.

Motion carried.

President Lorna Black (PNLS) called a recess at 8:30 p.m.

President Lorna Black (PNLS) reconvened the meeting at 8:45 p.m.

6. Reports

6.1 President's Report

The President's Report will be included in the newsletter.

6.2 Treasurer's Report – Financial Statements/2017 Budget

The financial statements and 2017 budget were reviewed. The \$6,791.00 restricted fund is now off the books. It was used for Member Education – Trustee Sessions.

Motion: Moved by Treasurer Donna Hartley (Southeast), seconded by Dennis Taylor (Lakeland) that the 2017 budget be approved and taken to the AGM.

Motion carried.

6.3 Executive Director

The Executive Director's report was circulated.

Motion: Moved by Elmer Brenner (RPL), seconded by Treasurer Donna Hartley (Southeast) that the report be accepted as presented.

Motion carried.

6.4 System Reports

The System Reports were discussed.

6.5 Provincial Library and Literacy Office/Multitype Library Board

The Provincial Library and Literacy Office/Multitype Library Board Report was discussed.

Brenda Dougherty has been hired to replace Barb Bulat.

6.6 U of R Senate

Elmer Brenner (RPL) gave a brief recap of the last meeting.

The next meeting is Saturday, February 4.

6.7 U of S Senate

No report.

7. Correspondence

Correspondence was circulated.

8. Trustee in Camera Session

Motion: Moved by Dennis Taylor (Lakeland), seconded by Elmer Brenner (RPL) to move in camera at 9:15 p.m.

Motion carried.

Motion: Moved by Sharon Cameron (Wapiti), seconded by Dennis Taylor (Lakeland) to move out of camera at 9:30 p.m.

Motion carried.

10. Other Business

There was some discussion surrounding what is expected of the person in the Multitype Library Board position.

There was also some discussion surrounding archiving of material.

Elmer Brenner (RPL) suggested board members think about teaming with a community organization as a way to raise the SLTA profile which would help to raise the profile of libraries in the Province.

11. Adjournment

Motion: Moved by Sharon Cameron (Wapiti) to adjourn the meeting at 9:45 p.m.

Motion carried.