

**Saskatchewan Library Trustees Association
Meeting Minutes
February 3, 2018
Fairfield Inn and Suites, Regina, SK**

Present: Treasurer Donna Hartley (Southeast), Dennis Taylor (Lakeland), Vice-President Sharon Armstrong (Parkland), Leslee Serack (Wapiti), Steven Allen (Wheatland), Alison Hopkins (Provincial Library and Literacy Office), Michael Morrow (representing Chinook), Nancy Kennedy (Executive Director).

Regrets/Absent: President Lorna Black (PNLS), Gail Beuhler (Chinook), Sandra MacArthur (Multitype Library Board).

1. Call to Order

Vice-President Sharon Armstrong (Parkland) called the meeting to order at 10:05 am Saturday, February 3rd.

2. Adoption of the Agenda

5. New Business

Add 5.9 Wheatland/Southeast Request

10. Other Business

Add Congratulatory Letters to the New Premier and Minister of Education.

Motion: Moved by Treasurer Donna Hartley (Southeast), seconded by Dennis Taylor (Lakeland) to adopt the agenda as amended.

Motion carried.

3. Minutes of Previous Meeting

The Chair reviewed the minutes and proposed some amendments.

2. Adoption of Agenda

Remove Vice-President in front of Steven Allen's name

4. Minutes of Previous Meeting

Add "pre and post AGM" to second motion

5.7 Request from Lakeland re Role of Libraries Document for Upcoming Government Review

Add "It was agreed that"

10 Other Business

Change to "It was agreed" instead of "It was noted"

Motion: Moved by Dennis Taylor (Lakeland), seconded by Steven Allen (Wheatland) that the minutes of the previous meeting be adopted as amended.

Motion carried.

4. Business Arising From the Minutes

It was noted that there were two honorable mention prizes awarded in the “What My Library Does for Me” contest. See item 5.2.

5. New Business

5.1 Bylaw Review

Vice-President Sharon Armstrong (Parkland) was asked to review the bylaws with special attention to Article 1 – Membership because it lacked clarity. She recommended a new category, namely System Membership, to clarify the southern and northern regions and municipal systems, and also the amendments needed to accommodate this change.

The following draft motions were made regarding the SLTA Bylaws.

Motion: Moved by Treasurer Donna Hartley (Southeast), seconded by Dennis Taylor (Lakeland) that item 1.4 Institutional Membership be removed from SLTA Bylaws.

Motion: Moved by Treasurer Donna Hartley (Southeast), seconded by Leslee Serack (Wapiti) that “or institution” be added after “resident” on item 1.2 SLTA Bylaws.

Motion: Moved by Treasurer Donna Hartley (Southeast), seconded by Michael Morrow (Chinook) that “by their system” be removed from item 1.1.

Motion: Moved by Leslee Serack (Wapiti), seconded by Steven Allen (Wheatland) that “System Membership—The seven regional Library Systems, the Pahkisimon Nuye? ah Library System and the municipal library systems are eligible to appoint or elect a member to the Saskatchewan Library Trustees Association Executive upon payment of their annual membership fees. (Voting member)” be added to SLTA Bylaws as item 1.1.

Motion: Moved by Dennis Taylor (Lakeland), second by Treasurer Donna Hartley (Southeast) that “it” in item 2.5 be changed to read “the executive”.

Nancy Kennedy, Executive Director, was directed to do the necessary revisions and to send the bylaws out for our review.

5.2 What My Library Does for Me Contest

The compilation of the essays submitted was circulated. The book is a good promotional tool for libraries.

Motion: Moved by Dennis Taylor (Lakeland), seconded by Steven Allen (Wheatland) that the book of submitted essays be sent to the Minister of Education – Mr. Gordon Wyant.

Motion carried.

Motion: Moved by Leslee Serack (Wapiti), seconded by Michael Morrow (Chinook) to ratify the additional prizes for the honourable mention recipients.

Motion carried.

5.3 Life Member Award

Motion: Moved by Dennis Taylor (Lakeland), seconded by Steven Allen (Wheatland) that Helen Sutherland be the recipient of the 2018 SLTA Honourary Life Member Award.

Motion carried.

Dennis Taylor (Lakeland) will present the award to Helen at the 2018 SLA Conference in Regina.

5.4 SLA Conference

It was agreed that SLTA would not participate as an exhibitor in this year's conference.

It was also agreed that the SLTA promotional poster would be included in the conference "swag" bags if approved by SLA.

Motion: Moved by Dennis Taylor (Lakeland), seconded by Treasurer Donna Hartley (Southeast) to provide a Kobo eReader as a door prize for the SLA Conference.

Motion carried.

5.5 Minister's Brief

The 2017 document presented to and the meeting with the previous Minister of Education was discussed.

Changes were made to the 2018 brief and a final draft will be circulated to board members.

5.6 Nominations and Resolutions Committees

Motion: Moved by Treasurer Donna Hartley (Southeast), seconded by Steven Allen (Wheatland) that Dennis Taylor (Lakeland) be the Nomination Committee.

Motion carried.

Motion: Moved by Treasurer Donna Hartley (Southeast), seconded by Dennis Taylor (Lakeland) that Vice-President Sharon Armstrong (Parkland) be the Resolution Committee.

Motion carried.

5.7 Advocacy Alert

Motion: Moved by Michael Morrow (Chinook), seconded by Steven Allen (Wheatland) that the advocacy alert be received and filed.

Motion carried.

5.8 Breach of Protocol

Motion: Moved by Dennis Taylor (Lakeland), seconded by Steven Allen (Wheatland) that a letter of apology be sent to the Wapiti Board apologizing for any embarrassment caused to Mr. Murphy by the actions of SLTA.

Motion carried.

5.9 Wheatland/Southeast Request

There were requests for how SLTA membership fees are used and how to increase the visibility of SLTA.

Motion: Moved by Steven Allen (Wheatland), seconded by Dennis Taylor (Lakeland) that a draft document be prepared by Treasurer Donna Hartley (Southeast) and Nancy Kennedy, Executive Direct, and circulated to regions upon completion.

Motion carried.

Motion: Moved by Steven Allen (Wheatland), seconded by Treasurer Donna Hartley (Southeast) that Dennis Taylor (Lakeland) will attend an upcoming meeting of Wheatland Region to present on the value of SLTA.

Motion carried.

6. Reports

6.1 President's Report – Vice-President Sharon Armstrong (Parkland)

The meeting with the Minister was November 17, 2017 and it was a very positive meeting. The importance of the provincial funding and SLTA were emphasized. The Minister was given a copy of the essay contributions.

6.2 Treasurer's Report – Treasurer Donna Hartley (Southeast)

Treasurer Donna Hartley (Southeast) presented the statement of income and expenses, the 2018 preliminary budget, and the documents from the financial review.

Motion: Moved by Leslee Serack (Wapiti), seconded by Dennis Taylor (Lakeland) to receive the financial statements.

Motion carried.

Motion: Moved by Leslee Serack (Wapiti), seconded by Dennis Taylor (Lakeland) to revise the 2018 budget to reflect the loss of RPL's fees for 2018.

Motion carried.

In discussion, it was agreed to change the fall meeting to a conference call to accommodate loss of revenue from RPL membership fees.

Nancy will revise the budget to reflect the changes in income and spending.

6.3 Executive Director – Nancy Kennedy

Motion: Moved by Dennis Taylor (Lakeland), seconded by Steven Allen (Wheatland) to receive and file the Executive Director's report.

Motion carried.

6.4 System Reports

Motion: Moved by Dennis Taylor (Lakeland), seconded by Leslee Serack (Wapiti) to receive and file the system reports.

Motion carried.

6.5 Provincial Library and Literacy Office/Multitype Library Board – Alison Hopkins, Provincial Librarian

Motion: Moved by Michael Morrow (Chinook), seconded by Steven Allen (Wheatland) to receive and file the Provincial Library and Literacy Office report.

Motion carried.

6.6 U of S Senate

Motion: Moved by Michael Morrow (Chinook), seconded by Steven Allen (Wheatland) to receive and file the U of S Senate report.

Motion carried.

7. Correspondence

Representation at SUMA

Motion: Moved by Dennis Taylor (Lakeland), seconded by Steven Allen (Wheatland) that Vice-President Sharon Armstrong (Parkland) will represent SLTA at SUMA.

Motion carried.

Congratulatory Letters – Premier and Minister of Education

Motion: Moved by Leslee Serack (Wapiti), seconded by Michael Morrow (Chinook) that Vice-President Sharon Armstrong (Parkland) send congratulatory letters to the new Premier and Minister of Education.

Motion carried.

Albert Advocacy Information from Chinook Region

Vice-President Sharon Armstrong (Parkland) will send a thank you letter to Chinook for forwarding the Alberta Advocacy information to SLTA.

Macleans Article

Vice-President Sharon Armstrong (Parkland) will send a thank you letter to Brian Bethune, author of the recent article in Macleans magazine

RPL

Vice-President Sharon Armstrong (Parkland) will send a letter to RPL acknowledging their withdrawal from SLTA along with a copy of the new promotion document currently being prepared.

OLA Survey

The OLA survey was sent to library directors and trustees by Executive Director Nancy Kennedy.

Multitype Library Board Chair

James Hope Howard is the new chair of the Multitype Library Board.

Motion: Moved by Leslee Serack (Wapiti), seconded by Michael Morrow (Chinook) to receive and file correspondence.

Motion carried.

8. Trustee in Camera Session

No in-camera.

9. Next Meeting

The next SLTA meeting will be:

Pre-AGM Meeting – Friday, May 4, 8:30 am to 9:20 am

AGM – Friday, May 4, 9:30 am to 10:00 am

Post-AGM Meeting – Friday, May 4, 10:00 am to 10:30 am

10. Other Business

A new contact list will be circulated to board members.

11. Adjournment

Leslee Serack (Wapiti) adjourned the meeting at 2:10 p.m.