

**Saskatchewan Library Trustees Association**  
**Meeting Minutes**  
**Friday, October 12, 2018**  
**Executive Inn, Regina, SK**

**Present:** Treasurer Donna Hartley (Southeast), Vice-President Dennis Taylor (Lakeland), President Sharon Armstrong (Parkland), Leslee Serack (Wapiti), Nancy Kennedy (Executive Director), Gail Beuhler (Chinook), Sandra MacArthur (Multitype Library Board).

**Regrets/Absent:** Steven Allen (Wheatland), Alison Hopkins (Provincial Library and Literacy Office), Lisa Erickson (SPL).

**1. Call to Order**

Vice-President Dennis Taylor (Lakeland) called the meeting to order at 6:10 pm Friday, October 12.

Introductions were made around the table.

**2. Adoption of the Agenda**

***Motion: Moved by Treasurer Donna Hartley (Southeast), seconded by Leslee Serack (Wapiti) to adopt the agenda with the addition of item 5.8 Motion Ratification.***  
***Motion carried.***

**3. Minutes of Previous Meeting**

***Motion: Moved by Treasurer Donna Hartley (Southeast), seconded Darlene Morin (PNLS) by that the minutes of the previous meeting be adopted as amended.***  
***Motion carried.***

**4. Business Arising From the Minutes**

None.

**4. New Business**

**5.1 Minister's Brief**

Treasurer Donna Hartley (Southeast) gave a recap of the presentation of the Minister's Brief to the Minister of Education. The meeting was cordial.

*Library Engagement Sessions*

Vice-President Dennis Taylor spoke to the Library Engagement sessions, which was the focus of the meeting. A written document will be prepared and presented by President Sharon

Armstrong (Parkland), Vice-President Dennis Taylor (Lakeland), and Treasurer Donna Hartley (Southeast). The meeting will be arranged for November 29.

## **5.2 SLA Conference – Conference Sponsorship, Door Prize, Exhibits**

There was discussion around conference sponsorship and the SLTA AGM.

***Motion: Moved by Vice-President Dennis Taylor (Lakeland), seconded by Leslee Serack (Wapiti) to provide conference sponsorship of \$500.00 to SLA.***

***Motion:***

There will be no door prize or exhibit booth.

## **5.3 Saskatchewan Library Week**

The information package, which included our contest poster, was distributed by SLA the end of August. To date we have one contest submission.

Executive Director Nancy Kennedy will share the Facebook post again.

## **5.4 U of R/U of S Senate Representatives**

Currently SLTA does not have representatives for both the U of R and the U of S senates.

President Sharon Armstrong (Parkland) has volunteered to represent SLTA on both the U of R and U of S senates.

## **5.5 Newsletter – Clarifying Wording of SLTA Individual Membership**

The wording in the SLTA Individual Membership section in the newsletter was updated.

The newsletter is ready for publication and will go out the week of October 15<sup>th</sup>.

## **5.6 Association Memberships – Treasurer Donna Hartley (Southeast)**

Treasurer Donna Hartley (Southeast) reported that SLTA is already affiliated with SLA, Multitype Library Board, SUMA, SARM, U of R Senate, U of S Senate and CFLA.

Executive Director Nancy Kennedy will reach out to the Alberta Trustees' Association to receive their newsletter.

The BC Trustees' Association, Manitoba Trustees' Association, OPLA OLA have newsletters available on their websites.

SLTA does not need to buy any other memberships.

## **5.7 Trustee Development – Request from Provincial Library and Literacy Office**

The changes suggested by Catherine Howett of the Provincial Library and Literacy Office have been made to the Trustee Development section of the website.

## 5.8 Motion Ratification

***Motion: Moved by Treasurer Donna Hartley (Southeast), seconded by Gail Beuhler (Chinook) to ratify the email discussion to contribute \$500.00 to co-sponsor Saskatchewan Library Week.***

***Motion Carried.***

***Motion: Moved by Vice-President Dennis Taylor (Lakeland), seconded by Leslee Serack (Wapiti) that SLTA sponsor an essay contest for teens – “How has Your Library Transformed Your Life in Your Community?” over Saskatchewan Library Week, October 14-20, 2018. There will be prizes for the top three winning entries – a \$100.00, a \$50.00, and a \$25.00 Chapters gift certificate.***

***Motion carried.***

***Motion: Moved by Darlene Morin (PNLS), seconded by Vice-President Dennis Taylor (Lakeland) to receive the reports.***

***Motion carried.***

## 6. Reports

### 6.1 Treasurer’s Report

Treasurer Donna Hartley (Southeast) presented the statement of income and expenses.

The February meeting will be conducted by conference call.

***Motion: Moved by Treasurer Donna Hartley (Southeast), seconded by Leslee Serack (Wapiti) to receive the Treasurer’s Report.***

***Motion carried.***

### 6.2 System Reports and Provincial Library and Literacy Office/Multitype Library Board

***Motion: Moved by Vice-President Dennis Taylor (Lakeland), seconded by Gail Beuhler (Chinook) to receive and file the system reports.***

***Motion carried.***

## 7. Correspondence

No correspondence.

## 8. Trustee in Camera Session

No in-camera.

## 9. Next Meeting

The next meeting is at the call of the President.

## 10. Other Business

Treasurer Donna Hartley (Southeast) will contact the bank to amend the current signing authority.

***Motion: Moved by Vice-President Dennis Taylor (Lakeland), seconded by Leslee Serack (Wapiti) to give signing authority to President Sharon Armstrong (Parkland), Treasurer Donna Hartley (Southeast) and Executive Director Nancy Kennedy. Past-President Lorna Black will be removed from having signing authority.***

***Motion carried.***

## 11. Adjournment

***Motion: Moved by Leslee Serack (Wapiti) that the meeting adjourned at 10:12 pm.***

***Motion carried.***