

**Saskatchewan Library Trustees Association
February 6, 2015
Doubletree by Hilton and Conference Centre
Regina, SK**

Present: Richard Beck (Wheatland), Vice-President Maureen McGirr (Wapiti), Lorna Black (PNLS), Dennis Taylor (Lakeland), Sharon Armstrong (Parkland), Julie Arie (Provincial Library and Literacy Office), Treasurer Donna Hartley (Southeast), Nancy Kennedy (Executive Director), Mary Thomson (Chinook), Mairin Loewen (SPL).

Regrets: Gail Buehler (Chinook), Darryl Lucke (RPL).

1. Call to Order

Vice-President Maureen McGirr (Wapiti) called the meeting to order at 7:00 p.m.

Introductions were made around the table.

2. Adoption of Agenda

***Motion: Moved by Lorna Black (PNLS), seconded by Treasurer Donna Hartley (Southeast) that the agenda be adopted addition of item 6.8 Elections and 6.9 Nominations and Resolutions Committees.
Motion carried.***

3. Minutes of the Previous Meeting

***Motion: Moved by Richard Beck (Wheatland), seconded by Dennis Taylor (Lakeland) that the minutes be adopted.
Motion carried.***

4. Business Arising From the Minutes

Building Capacity Grant

In association with the Trustee Development Committee, SLTA is applying for a Capacity Building Grant from SaskCulture in order to host four regional meetings to present the Trustee Development modules in order to train the trainers. Donna Challis (ex-director Lakeland), Dennis Taylor (Lakeland), and Nancy Kennedy (Executive Director) are members of the committee.

After some discussion it was decided that the presentation will be divided into three regional meetings: Lakeland/Wapiti/PNLS (meeting in Prince Albert), Regina/Southeast/Chinook (meeting in Regina), Parkland/Saskatoon/Wheatland (meeting in Saskatoon). Each meeting will take place in a library facility.

5. President's Report

No report.

The term of service was discussed. It was noted that there is no consistency between regions and municipalities.

6. New Business

7.1 Minister's Brief

Content and format of the 2015 Minister's Brief was discussed. A possible meeting with the Human Service Caucus was also discussed.

7.2 Promotional Campaign

Eric Bell is the new Communications Consultant. Eric is a U of R Journalism grad who currently works communication for the Museum.

Nancy Kennedy (Executive Director) met with Eric on January 30 and was very pleased.

Eric will be auditing the free "Libraries Unshushed" course offered by the University of Toronto. He will research a name and logo for the campaign. Eric will prepare an advocacy kit as one of the first steps of the campaign. The information will be housed on the promotion website. Success stories from regions – one or two per region – will be collected. A decision will be made on the best way to show case (video, Facebook, etc.). Eric will shortly be sending a letter of introduction to region contacts. He is interested in starting a monthly e-newsletter. Eric will also be working with Nancy Kennedy (Executive Director) to better "advertise" our Facebook page in order to draw more attention to our website.

6.3 Life Member Award

Motion: Moved by Mairin Loewen (SPL) seconded by Lorna Black (PNLS) that past President Gerald Kleisinger (RPL) is the recipient of the 2015 SLTA Life Member Award. Motion carried.

It was noted how pleased the board is with this year's recipient.

6.4 SLA Conference

The SLA Conference is May 7, 8, and 9, 2015 in Regina at the Hilton by Doubletree Inn. SLTA session speakers are Donna Challis – Parliamentary Procedures and Karen Dackiw – Small Time Fundraising. As well the Trustee Development Committee is offering a poster session on the training modules.

The AGM will be May 9, 2015 at 10:30 a.m. until 11:30 a.m.

6.5 2014 Financial Statements

The financial statements were reviewed.

The cost for the review with a non-profit discount was \$478.00.

Motion: Moved by Sharon Armstrong (Parkland), seconded by Mairin Loewen (SPL) that the 2014 financial statements be received.

Motion carried.

6.6 2015 Budget

The 2015 budget was reviewed. Mairin Loewen asked for an “Actual” column is added to the document.

Motion: Moved by Treasurer Donna Hartley (Southeast), seconded by Lorna Black (PNLS) that the 2015 budget be approved to take to the AGM.

Motion carried.

Motion: Moved by Mairin Loewen (SPL), seconded by Sharon Armstrong (Parkland) that any of the three of SLTA – President, Vice-President, Treasurer – shall of signing authority.

Motion carried.

6.7 Trustee Development Committee

The committee is discussing if there is a need for more financial information.

Audrey Mark is the new chair of the committee.

The last meeting was Wednesday, February 4.

Minor changes are being made to the Planning and Development Module. Work is underway on an Advocacy Module.

6.8 Elections

Motion: Sharon Armstrong (Parkland) nominated Vice-President Maureen McGirr (Wapiti) for the position of Interim President.

Motion: Moved by Sharon Armstrong (Parkland), seconded by Mairin Loewen (SPL) that nominations cease.

Motion carried.

Vice-President Maureen McGirr (Wapiti) is elected Interim President.

Motion: Mairin Loewen (SPL) nominated Lorna Black (PNLS) for the position of Interim Vice-President.

Motion: Moved by Mairin Loewen (SPL), seconded by Sharon Armstrong (Parkland) that nominations cease.

Motion carried.

Lorna Black (PNLS) is elected Interim Vice-President.

6.9 Nominations and Resolutions Committees

Motion: Moved by Dennis Taylor (Lakeland), seconded by Sharon Armstrong (Parkland) that the committees remain as last year.

Motion carried.

Treasurer Donna Hartley (Southeast) will chair the Nominations Committee. Sharon Armstrong (Parkland) will chair the Resolutions Committee.

7. Reports

7.1 President's Report – Interim President Maureen McGirr (Wapiti)

No report.

7.2 Treasurer – Treasurer Donna Hartley (Southeast)

Motion: Moved by Treasurer Donna Hartley (Southeast), seconded by Mairin Loewen (SPL) that the January financial report be received.

Motion carried.

7.3 Executive Director – Nancy Kennedy

No report.

7.4 System Reports

System reports were presented.

Sharon Armstrong (Parkland) presented a sample of the Provincial Municipal Share.

7.5 Provincial Library and Literacy Office – Julie Arie

The Provincial Library report was presented.

7.6 Multitype Library Board – Richard Beck (Wheatland)

The Multitype Library Board report was presented with the Provincial Library and Literacy Office report.

Richard added that Tool Shed (toolshed.ca) will be brought to regions to share and reuse material. This site has possibilities for the promotion campaign as well.

7.7 Senate (U of R)

***Motion: Moved by Treasurer Donna Hartley, seconded by Interim President Maureen McGirr (Wapiti) that Darryl Lucke (RPL) be the SLTA U of R Senate Representative.
Motion carried.***

7.8 Senate (U of S)

The last meeting was in October and the next meeting is in April.

8. Correspondence

Correspondence was circulated.

9. Trustee In-Camera Session

None.

10. Next Meeting Date

The next meeting will be held during the SLA Conference in Regina on May 9, 2015 at the Doubletree Inn. The pre-AGM meeting will be 9:00 a.m. to 10:30 a.m. The AGM will be 10:30 a.m. to 11:30 a.m. The post-AGM meeting will follow at 11:30 a.m.

12. Other Business

None.

13. Adjournment

***Motion: Moved by Treasurer Donna Hartley (Southeast) to adjourn the meeting at 10:20 p.m.
Motion carried.***