



**Saskatchewan Library Trustees Association
Pre and Post AGM Meeting Minutes
May 9th, 2015
Capital Ballroom B, Doubletree Inn by Hilton, Regina, SK**

Present: Treasurer Donna Hartley (Southeast), Dennis Taylor (Lakeland), Interim Vice-President Lorna Black (PNLS), Sharon Armstrong (Parkland), Gail Beuhler (Chinook), Julie Arie (Provincial Library and Literacy Office), Mairin Loewen (SPL), Darryl Lucke (RPL).

Regrets/Absent: Sandra MacArthur (Wheatland), Interim President Maureen McGirr (Wapiti).

1. Call to Order

Interim Vice-President Lorna Black (PNLS) called the meeting to order at 8:35 a.m. Saturday, May 9th.

2. Adoption of the Agenda

Motion: Moved by Gail Beuhler (Chinook), seconded by Treasurer Donna Hartley (Southeast) that the agenda is adopted with the addition of item 5.13 SLTA Activities and Non-Members.

Motion carried.

3. Minutes of Previous Meeting

Motion: Moved by Treasurer Donna Hartley (Southeast), seconded by Dennis Taylor (Lakeland) that the minutes of the previous meeting be adopted.

Motion carried.

4. Business Arising From the Minutes

Capacity Building Grant –

The Capacity Building Grant is no longer available. The Trustee Development Committee was going to apply for this grant and use it for trustee training throughout the province.

5. New Business

5.1 Appointment of Parliamentarian

Motion: Moved by Gail Beuhler (Chinook) seconded by Darryl Lucke (RPL) that Sharon Armstrong (Parkland) is appointed Parliamentarian.

Motion carried.

5.2 Nominations Committee (Treasurer Donna Hartley, Southeast)

At the AGM Treasurer Donna Hartley (Southeast) will put forth Dennis Taylor's (Lakeland) name for President and Interim Vice-President Lorna Black's (PNLS) name for Vice-President.

5.3 Resolutions Committee (Sharon Armstrong, Parkland)

There were no resolutions received.

5.4 Budget & Financial Review (Treasurer Donna Hartley, Southeast)

The budget and financial review were approved at the February SLTA meeting. Both will be presented at the AGM. Donna will highlight items that are new. The fee structure is included in the annual report for information only.

Motion: Moved by Treasurer Donna Hartley (Southeast), seconded by Darryl Lucke (RPL) to receive the financial report.

Motion carried.

Motion: Moved by Darryl Lucke (RPL), seconded by Mairin Loewen (SPL) that the President (Dennis Taylor, Lakeland), Treasurer (Donna Hartley, Southeast), Vice-President (Lorna Black, PNLS), and Secretary (Nancy Kennedy) have signing authority for SLTA and that two of the four must sign cheques.

Motion carried.

There was further discussion surrounding the Capacity Building Grant.

Motion: Moved by Darryl Lucke, seconded by Sharon Armstrong that SLTA allocate one \$10,000.00 GIC to operate the Trustee Development Training Program.

Motion carried.

Motion: Moved by Sharon Armstrong (Parkland), seconded by Dennis Taylor (Lakeland) that the 2015 budget be amended to reflect \$10,000.00 for trustee development training in 2015.

Motion carried.

5.5 Annual Report

The annual report as prepared by Nancy Kennedy (Executive Director) was circulated. Time was given for review.

5.6 Appointment of Secretary and Treasurer

Motion: Moved by Darryl Lucke (RPL), seconded by Mairin Loewen (SPL) that Nancy Kennedy (Executive Director) is appointed Secretary and that Treasurer Donna Hartley (Southeast) be reappointed Treasurer.

Motion carried.

5.7 Participation in SLTA Activities by Non-Members

There was discussion about inviting non-members to SLTA activities. A cost recovery system was suggested by Julie Arie (Provincial Library and Literacy Office).

The item was tabled to the September 2015 meeting.

5.8 Minister's Brief

There was discussion regarding the recommendation in the Minister's Brief. Interim Vice-President Lorna Black (PNLS) will make her recommendation verbally at the meeting with the Minister. Lorna also pointed out a typing error which will be corrected.

The wording of the recommendation will be changed slightly to reflect a dollar amount.

Motion: Moved by Sharon Armstrong (Parkland), seconded by Darryl Lucke (RPL) to recess the meeting at 9:45 a.m.

Motion carried.

Motion: Moved by Sharon Armstrong (Parkland), seconded by Gail Beuhler (Chinook) to reconvene the meeting at 10:35 a.m.

Motion carried.

5.9 Promotion Campaign

The promotion report was reviewed. It was suggested that in addition to the promotion campaign contacts, Eric Bell, Communications Consultant, keep SLTA reps and board chairs informed.

Nancy Kennedy (Executive Director) will ask Eric Bell, Communications Consultant, to review PNLS's own campaign for suggestions and ideas.

5.10 Capacity Building Grant

The Capacity Building Grant was discussed under items 4 and 5.4.

5.11 Trustee Development Committee

The Trustee Development Committee report was reviewed.

5.12 SLA Reciprocal Membership

There was discussion regarding the request for reciprocal membership with SLA.

Motion: Moved by Darryl Lucke (RPL), seconded by Treasurer Donna Hartley (Southeast) that SLTA accept the offer of reciprocal membership with SLA.

Motion carried.

5.13 SLTA Activities and Non-Members

This item was discussed under item 5.7.

6. Correspondence

Correspondence was circulated.

7. In-Camera

Motion: Moved by Treasurer Donna Hartley (Southeast), seconded by Vice-President Lorna Black (PNLS) that the meeting move in-camera.

Motion carried.

Motion: Moved by Darryl Lucke (RPL), seconded by Mairin Loewen (SPL) that the meeting move out of camera.

Motion carried.

Motion: Moved by Treasurer Donna Hartley (Southeast), seconded by Vice-President Lorna Black (PNLS) that the Executive Director's contract be renewed for another year.

Motion carried.

8. Next Meeting

The next meeting is tentatively scheduled for Friday, September 4 in Saskatoon. Details will be forwarded as soon as they become available.

9. Adjournment

Motion: Moved by Mairin Loewen (SPL) that the meeting adjourn at 11:17 a.m.

Motion carried.