



SASKATCHEWAN LIBRARY TRUSTEES' ASSOCIATION ANNUAL REPORT

For the year ending December 31, 2020

*Annual General
Meeting, Tuesday,
June 29, 2021*

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OVERVIEW OF THE ASSOCIATION

The Saskatchewan Library Trustees' Association (SLTA) is a voluntary association of library trustees from across the province that have joined together in their dedication to help provide library services that will meet the needs of Saskatchewan people and thereby improve their quality of life. SLTA was established in 1967, made its first annual brief to the Minister in 1968, and was incorporated under provincial law in 1969.

SLTA represents 2,500 trustees representing libraries throughout Saskatchewan, in northern hamlets, rural communities, as well as towns and cities. All persons in Saskatchewan may access the information in these libraries, in whatever media they are provided, without a user fee. Resource-sharing and co-operation are the fundamental strengths of what is called Saskatchewan's "one province" library system – a system that is the envy of the country.

Municipal public libraries exist in Regina, Saskatoon, and Prince Albert. The seven regional library systems in southern Saskatchewan are Chinook, Lakeland, Palliser, Parkland, Southeast, Wapiti and Wheatland. The northern part of the province is served by the Pahkisimon Nuyeᑭáh Library.

SLTA strives to:

- promote and foster the development of libraries and library services in Saskatchewan.
- provide for the exchange of ideas and experiences among the library board members through conferences and library publications.
- assist members by understanding their responsibilities as library trustees.
- cooperate with associations of library trustees outside the province.
- seek improvements and foster necessary changes in the legislation affecting Saskatchewan libraries.
- work in close cooperation with the Saskatchewan Library Association.

PRESIDENT'S REPORT

Fellow Trustees:

The importance of public institutions has never been more clearly illustrated than in this time of Covid. Health care and seniors care come to mind when thinking of the Covid crisis, but in essence public institutions of all kinds have helped us all cope with these times.

Public libraries are the hubs of their communities and are welcoming to all within the community. Equity of access is a key feature of all our libraries, diversity and the promotion of diversity is a hallmark of this inclusive library. As R. Lankes said, "...good libraries build services, great libraries build communities.", and the library of services has become the library of networks. In all this change in libraries the need for quality democratic governance has never been more important. Local and regional boards are the ears and arms of the community. New programming and networking that meets the needs of communities is in the hands of board members.



The Saskatchewan Library Trustee Association must be the skeleton that supports good governance, sufficient resources for libraries, and a shared diet of ideas for our member regions.

The SLTA has recently put out:

1. In a Nutshell package was sent to each regional board to help new regional and local board members review good board practice.
2. Advocate for libraries with key local and provincial leaders.
3. Continue to base our Brief to the Minister on concerns and needs of our regional and urban board members.

Steven Allen (Wheatland)
President



AGENDA – ANNUAL GENERAL MEETING

Zoom Conference Call, Tuesday, June 29, 2021, 7:00 pm

SLTA Annual General Meeting Agenda

Zoom Conference Call

June 29, 2021 - 7:00-7:30 pm

Link: <https://us02web.zoom.us/j/82573261029?pwd=MUFWajh1Zk9TblZoZXJQRmxQWWZwZz09> or

Mobile: 1-647-374-4685

Meeting ID: 825 7326 1029

Passcode: 090624

1. **Call to Order by the President** (Steven Allen, Wheatland)
 - 1.1 Welcoming Remarks
 - 1.2 Approval of Agenda
 - 1.3 Appointment of Parliamentarian

 2. **Approval of the Minutes of 2020 AGM Held Thursday, October 1, 2020**

 3. **Business Arising from Minutes**

 4. **Reports**
 - 4.1 **Library System Reports**
Written reports with respect to each of the library systems are contained in the Annual Report.
Chinook (Patrick Simpson)
Lakeland (Dennis Taylor)
Parkland (Sharon Armstrong)
PNLS (Vice President Darlene Morin)
Saskatoon (Treasurer John Thronberg)
Wapiti (Cheryl Bauer Hyde)
Wheatland (President Steven Allen)
 - 4.2 **Multitype Library Board and Provincial Library & Literacy Office** (Alison Hopkins/Sandra MacArthur)

 5. **Financial Report**
 - 5.1 Review Engagement Report and Financial Statements
 - 5.2 2021 Budget
 - 5.3 Appointment of Accounting Firm for Financial Review for 2021

 6. **Resolutions Committee**

 7. **Nominations Committee**
- 5

- 8. Appointment of Secretary**
- 9. Election of President and Vice-President**
 - 8.1 President
 - 8.2 Vice-President
 - 8.3 Treasurer
- 9. New Business**
- 10. Adjournment**

MINUTES – ANNUAL GENERAL MEETING

Thursday, October 1, 2020, Zoom Conference Call

1. Call to Order

The 2020 Annual General Meeting was held by Zoom Conference Call and was called to order at 7:06 pm by Acting President Steven Allen (Wheatland).

1.1 Welcoming Remarks

Acting President Steven Allen (Wheatland) welcomed everyone to the 2020 AGM and reiterated the successful dialogue SLTA had with Minister Wyant.

1.2 Approval of Agenda

Motion: Moved by Dennis Taylor (Lakeland), seconded by John Thronberg (SPL) that the agenda be adopted.

Motion carried.

1.3 Appointment of Parliamentarian

Motion: Moved by John Thronberg (SPL), seconded by Darlene Morin (PNLS) that Sandra MacArthur (Multi-type Library Board) be appointed Parliamentarian.

Motion carried.

2. Approval of the Minutes of the 2019 AGM held May 3rd, 2019, in Saskatoon.

The minutes were read.

Motion: Moved by Dennis Taylor (Lakeland), seconded by Darlene Morin (PNLS) that the minutes be adopted.

Motion carried.

3. Business Arising from the Minutes

There was no business arising from the minutes.

4. Reports

4.1 Library System Reports Question Period

Reports from regions were included in the Annual Report. There was no discussion.

4.2 Multitype Library Board and Provincial Library & Literacy Office (Sandra MacArthur/Alison Hopkins, Provincial Library and Literacy Office)

Due to the Provincial Election, there was no report from Provincial Library & Literacy Office. The Multitype Library report was presented in the Annual Report.

Motion: Moved by John Thronberg (SPL), seconded by Dennis Taylor (Lakeland) to receive and file all reports.

Motion carried.

5. Financial Report

Executive Director Nancy Kennedy presented the Financial Report as presented in the Annual Report.

5.1 Review Engagement Report and Financial Statements

The Financial Statements were reviewed.

Motion: Moved by John Thronberg (SPL), seconded by Darlene Morin (PNLS) to receive the 2019 financial review.

Motion carried.

5.2 2020 Budget

The 2020 budget was reviewed as presented in the Annual Report.

Motion: Moved by Dennis Taylor (Lakeland), seconded by John Thronberg (SPL) to receive the 2020 budget.

Motion carried.

5.3 Appointment of Accounting Firm for Financial Review for 2020

Motion: Moved by Darlene Morin (PNLS), seconded by John Thronberg (SPL) that GWO Bookkeeping Services conduct the financial review for 2020.

Motion carried.

6. Resolutions Committee (Acting President Steven Allen, Wheatland)

The following resolution from Wheatland was received:

“WHEREAS new voices in a volunteer organization nourish developing and diverse ideas, THEREFORE be it resolved that the SLTA establish staggered term limits to the officer’s positions.”

After discussion, the following motion was made.

Motion: Moved by Dennis Taylor (Lakeland), seconded by John Thronberg (SPL) that the resolution submitted from Wheatland be tabled until SLTA has a full slate of representatives from its member regions.

Motion carried with three votes in favor and two votes opposed.

The item will come back to the table at the next SLTA meeting. The board will advise direction if there is found to be need for change.

7. Nominations Committee (Dennis Taylor, Lakeland)

Dennis Taylor (Lakeland) brought forth the following names for SLTA executive:

*Acting President Steven Allen (Wheatland) for position of President
Darlene Morin (PNLS) for position of Vice-President
John Thronberg (SPL) for position of Treasurer.*

8. Election of President and Vice-President (Vice-President Dennis Taylor, Lakeland)

8.1 President

Motion: Dennis Taylor (Lakeland) nominated Acting President Steven Allen (Wheatland) for the position of President.

There were no nominations from the floor.

Acting President Steven Allen (Wheatland) was elected President by acclamation.

8.2 Vice-President

Motion: Dennis Taylor (Lakeland) nominated Darlene Morin (PNLS) for the position of Vice-President.

There were no nominations from the floor.

Darlene Morin (PNLS) was elected Vice-President by acclamation.

8.3 Treasurer

Motion: Dennis Taylor (Lakeland) nominated John Thronberg (SPL) for the position of Treasurer.

There were no nominations from the floor.

John Thronberg (SPL) was elected treasurer.

9. New Business

There was no new business.

10. Adjournment

***Motion: Moved by Dennis Taylor (Lakeland), seconded by Treasurer John Thronberg (SPL) that the AGM adjourn at 7:44 pm.
Motion carried.***

2020 AGM Attendees

Trustees:

Acting President Steven Allen (Wheatland)
Dennis Taylor (Lakeland)
Sandra MacArthur (Multitype Library Board)
John Thronberg (SPL)
Darlene Morin (PNLS)

Guests:

Gayle Brown (Wheatland)
Amy Rankin (SLA President)

SYSTEM REPORTS – CHINOOK REGIONAL LIBRARY

2020 began with exciting plans for the new Swift Current Headquarters at 110 11th Avenue NW. Staff toured to finalize directions for renovations. The Executive Board chose SaskTel's telephone system and equipment; enabling us to support local business and have in-person support. We were not the only ones changing facilities as plans were made to move Central Butte Branch from a private home to the town office building. One result from the move was an upgrade to our internet from 10 megabytes per minute to 50 per minute. The rural branches were all supplied with new routers in 2020, enabling statistics of Wi-Fi use in 2021. Expanded service is also planned.

The Director and Rural Manager visited libraries to attend local Board meetings and AGMs. Early January the new materials budget was set with an addition of a pilot collection of video games to be housed at Swift Current Branch. This popular addition encouraged expansion to Maple Creek and Leader for 2021. We purchased several oversized games to use at outreach during the summer 'Game On' reading program. These will be used in 2021, as due to the pandemic the theme moved ahead a year. Programming highlights included an expanded Family Literacy Day, with more involvement of several branches, including Herbert and Gull Lake. We held multiple readings and gave books away to Grade 3 children in four locations. Chinook Regional Library began Aboriginal Storytelling Month in Saskatchewan. Held at Maple Creek Branch, it was supported through a grant from LSSAP (Library Services for Saskatchewan Aboriginal Peoples) and with the support and collaboration of friends in Nekaneet. It was a powerful afternoon of storytelling and cultural sharing, with great media attention. We also started our Fine Free February, a first ever fine amnesty program for Chinook libraries. We waived thousands of dollars in late fees in exchange for laughs, book recommendations, comment forms, and program attendance. New library card signups for February were at an all-time five year high; demonstrating that lowering barriers does encourage people to come back to us! This encouraged the Executive Board to extend No Fines for 2021. CRL is a full participating member of the Southwest Literacy Hub; meetings focused on Literacy Kits for several Preschool groups. Despite cold weather the new vehicle encouraged programming visits to Burstall and Fox Valley in February. Kathryn, Ashley, and Brandy Sorenson from Abby Library attended a Workshop on Community Recreation in Cabri in March. Brandy presented on 'How Libraries can add to community life.'

Regional Directors had a booth at SUMA (Saskatchewan Urban Municipalities Association), where we saw many people from our areas. March 6, 2020 is my first recorded meeting with our Management Team to discuss a Pandemic Policy. At SARM March 10th (Saskatchewan Association of Rural Municipalities) much of the talk between directors and some attendees was around possible changes to service due to COVID 19. March 18 Budget Day attendance was changed to a teleconference. March 19 Literacy Hubs were changing to teleconferencing. Life was changing.

COVID resulted in 90 staff temporary layoffs mid-April. Programming all went online, thanks to Tekeyla Friday and Rose Wang. Several Branch Librarians sent great suggestions that featured in the website documents Rural Branch Manager Ashley Booth developed and updated. Branch Manager Andrea McCrimmon developed a local site to support the Southwest through difficult times. We worked to

reduce collections through weeding, especially the headquarters collections before packing for the move. Managers made library cards for over 50 new patrons in 2 weeks and contacted them personally to guide them through the online resources, apps, and offerings. We answered hundreds of quick reference and in-depth questions. We supported schools to access our resources and utilize our e-books for on going education.

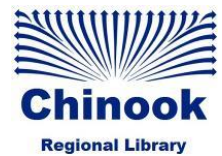
Staff were supported to fill out applications for federal funds and conference calls kept everyone in touch. Management continued to order and weed collections before the move. The Director worked with Public Library and Literacy Office Staff and Library Directors to write Guidelines for Handling Materials, Curbside Service and for Public Libraries Reopening during a pandemic, giving a voice to the southwest. The purchase of PPE (personal protection equipment) and plexiglass sneeze guards was large addition to our budget. The move happened over the last weekend in June with staff learning a new telephone system on the Monday! Andrea and Ashley worked to safely prepare branches for opening.

By September, all staff were rehired. Virtual programming, with activity kits to pick up and do at home, following on-line instructions, were popular. Our new board room provided space to make 700 Literacy Kits for children. Literacy Hubs of Saskatchewan, under the leadership of Merla Parker, Literacy Program Manager PLLO, formulated consistent reportable objectives and finalized surveys for participants and facilitators to use evaluate programs. Tekeyla successfully apply for a grant for Aboriginal Storytelling month, updated and advertised the Literacy Bins on our website and attended Autumn Moon Festival celebrating Asian Culture at Maple Creek. However most programming has been virtual, small groups or take-home activities. We promoted the Library Services for Aboriginal Peoples program, an online storytelling program called "Khokums".

At the Fall Workshops for Staff all staff were supported in learning Zoom. Andrea and Ashley gave a training session to all three groups along with Internet Safety from Krupali. The Yoga Break part way through brought to our attention the importance of movement! After leading a session on safe practices Ashley set up a more formal OH&S Committee; all updated First aid training.

The Annual General Meeting was combined with the Fall Regional Meeting. Zoom makes many meetings possible, including plans for ongoing training, as well as one on one support for branches. One librarian has used it to fix the branch Facebook page. Mental Health First Aid Basic Certification online was offered to several staff. Two staff attended the Saskatchewan Family Literacy online conference. The business of acquiring and managing collections continues, thanks to the competent staff at headquarters. Our exchange of books throughout the system is keeping Shipping and Receiving busy with up to 20 bins a day from the province and sometimes over 45 a day from our own region: coming in and going out! They need all the 40 new bins bought in September. The statistics for e-books and e-audios greatly increased, as did the number of individual users accessing the system. We continue to donate used books to community organizations such as Book Nooks, Daycares and Corner Libraries. Our focus has been on finding new methods to provide greater service, while keeping both staff and patrons healthy. Additional ways of offering programming have been brightening our service offerings, story walks or trails, virtual stories, partnerships, celebrations, take home activities and more, help to bring literacy and joy to our patrons and staff.

Thank you to our Executive Committee, especially for the support for the new facility and adjusting to the many changes. Thank you also to all our funders, boards and other volunteers, partnerships, and our communities. Thanks to our Staff for working through a pandemic, responding to changing guidelines and being stewards of safe community spaces.



SYSTEM REPORTS – LAKELAND LIBRARY REGION

Will be supplied by the region.

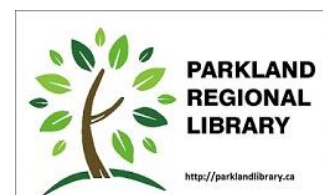


SYSTEM REPORTS - PNLs

Will be supplied by the region.

SYSTEM REPORTS – PARKLAND REGIONAL LIBRARY

Will be supplied by the region.



SYSTEM REPORTS – SASKATOON PUBLIC LIBRARY

Will be supplied by the region.



SYSTEM REPORTS – WAPITI REGIONAL LIBRARY

2020 will be entered into the annals of Wapiti Regional Library lore for two reasons: first, because we marked our regional library system's 70th Anniversary, and second, because of the COVID-19 pandemic.

Wapiti Regional Library was the province's first regional library when we opened in 1950, which means that our anniversary is the 70th Anniversary of regional libraries in Saskatchewan. Unfortunately, 70th Anniversary celebrations had to be postponed because of the COVID-19 pandemic. The Wapiti Executive Committee and Regional Office still hold out hope that celebrations can be held later in 2021.

The Wapiti Executive Committee and the Regional Office's management of the COVID-19 crisis set our region apart from much of the province and provided a crucial operational flexibility and agility, not only during our branch closures in March, but also when we reopened our libraries in June and July. Like most if not all our municipalities, Wapiti decided early on not to lay off primary staff, at the Regional Office level and in the branches. Because Wapiti did not know when reopening might be allowed, the lack of layoffs provided the necessary agility for Wapiti to be able to reopen quickly and efficiently, starting in June and more fully in July. The lack of layoffs meant that Wapiti continued to support not only our people, but also, by extension, the economic health of our communities, and indeed the Saskatchewan economy.

During Wapiti's branch closures, branch staff continued to perform select tasks from home, including annual statistical reportage for the Provincial Library and Literacy Office, materials ordering, as well as larger-scale COVID-19-based cleaning/disinfecting projects in the library.

The Regional Office remained fully functional throughout the closure period. Here again, not laying off Regional Office staff had benefits for our branch libraries and the regional library system. The Regional Office continued to order and receive material for the branches, which meant that when Wapiti reopened in June and July, new material was immediately on the way to our libraries and their patrons. The Regional Office also ramped up weeding trips to the branches during the closure period, which helped freshen branch collections and make room for the new material being shipped to branches upon Wapiti's reopening. In a summer of dismal job prospects for students, Wapiti created student employment during the COVID-19-based closures, hiring a Summer Programming Assistant to help with the vital project of developing and delivering virtual programming while physical programs were not being offered.

Wapiti was able to begin a limited reopening in June, with Curbside Service at select branches. A complete reopening then took place in July. Wapiti did not reopen in "phases" that would potentially have to be reversed if resurgences in COVID-19 cases happened. Rather, Wapiti initiated a three-tiered reopening based on branch library logistical factors such as size, layout, and patron traffic. The three

tiers were Curbside Service for the smallest branches, “Appointment Only” for mid-sized branches, and “Open with a Patron Cap” for Wapiti’s larger branches. Reopening in the three tiers allowed Wapiti to reopen all our branches at the same time and brought much needed stability and sustainability to the process. Where other library systems fully reopened much later or had to reverse their phased reopen plans when COVID cases spiked, Wapiti has maintained service levels with no new closures or service downgrades.

This report provides an opportunity to reflect on the past year’s COVID-19-based library closures and Wapiti’s reopening in the summer, as well as the establishment and maintenance of not only strict health and safety protocols, and new service models and practices in our libraries. The Wapiti Board Chair and Regional Director want to acknowledge and thank the Executive Committee, the Wapiti Regional Library Board, the entire Regional Office team, the local library boards and branch staff, and our municipal partners, for working together for the shared goal of providing the best public library services possible during a difficult and challenging year. 2020 proves once again that Wapiti continues to challenge adversity and excel in the provision of innovative and constantly evolving library service within our communities.

Many Wapiti branches celebrated anniversaries in 2020, with the following passing another ten-year milestone of service to their communities:

- Celebrating 60 years: Smeaton Public Library.
- Celebrating 50 years: Alvena and St. Brieux Public Libraries.

Congratulations to the above Wapiti communities, and indeed to all Wapiti libraries celebrating another year of dedicated service and community-building.

SYSTEM REPORTS – WHEATLAND REGIONAL LIBRARY

2020 was quite a year. Once the pandemic hit, we quickly realized how resilient libraries are. While physical library spaces were closed, the library as a community flourished. People without internet were able to take advantage of the library wi-fi from outside the building. Once we shut our physical doors, we quickly changed our focus and moved to a strong online presence. In-person programs quickly became online programs. In person story times became online story times and eventually Take and Make Kits for at home use. Some of our virtual programs included author readings (Will Ferguson, Arthur Slade), writing workshops, Conversation Groups, and a Financial Literacy Series. Once we were able to safely open libraries to curbside service, we were able to start offering Take and Make kits. These kits are take-home activities that allow children, teens, and adults to explore new ideas, learn new skills, and use their imagination to create. These kits foster development in several areas including visual arts, science, nature, literacy, and fine motor skills. In 2020 our branches handed out over 5,400 kits!

While our libraries were closed completely, we saw a huge increase in eBook/eAudio use. It quickly became clear to us that people were missing their library books and they turned to Library2Go to borrow material. Unfortunately, the cost of these items is significantly higher than physical books. As the demand grew so to did our costs. Our Library2Go circulation was up almost 50% in 2020. All our statistics can be found in our Annual Report on our website!

We cannot wait until we can all be together again in the physical library – meeting, learning, and engaging with one another.



MULTITYPE LIBRARY BOARD AND PROVINCIAL LIBRARY AND LITERACY OFFICE

1. Provincial Budget:

- In the 2021-22 provincial budget, funding to the provincial library systems remains at \$11.3 million which includes \$8.46 million for resource sharing and \$2.84 million for other services and infrastructure such as internet connectivity (CommunityNet); and the Single Integrated Library System.
- The 2021-22 provincial budget also includes \$1.05 million to support Ministry of Education literacy initiatives, including the Family Literacy Hub program (\$550,000) and funding for summer literacy programming (\$500,000).
 - o In June 2021, the La Ronge and Area Family Literacy Hub was announced and is expected to begin programming in summer 2021.
 - o As a result of COVID-19, the eight school divisions participating in the Summer Literacy Program will continue to modify their programming based on public health guidelines, including the use of family literacy activity kits.

2. Public Libraries:

Sector planning

- In March 2021, public library directors met with Ministry of Education officials to discuss sector planning. It was agreed to meet during the spring and summer to develop a plan.

COVID-19 support

- A working group with representation from public library systems, Saskatchewan Information and Library Services Consortium and Provincial Library and Literacy Office (PLLO) met throughout the summer in 2020 to make recommendations and provide feedback on guidelines developed for use by library boards. Public library boards are autonomous under the legislation and can make decisions regarding all aspects of public library service, so long as it conforms to the current Public Health Orders.
- In late July, 2020, the PLLO provided each public library system with a \$5,000 grant in support of re-opening plans and priority expenditures.

3. Multitype:

- The Multitype Library Board (MLB) hosted a virtual, free, live event with the theme of Equity, Diversity, and Inclusion (EDI) on April 21, 2021. Amanda Fernandez, founder of Inclusifyy, gave the keynote, “Effectively Confronting and Dismantling Whiteness, White Supremacy and Oppression in Librarianship”. In addition, Pauline Streete, the University of

Regina's EDI Officer for Research addressed the most common misconceptions about EDI initiatives and provided tips for embedding the principles of EDI into a workplace.

- The multitype library sector can access the professional development module of the 4 Seasons of Reconciliation, an online resource that responds and honours the Truth and Reconciliation Commission of Canada: Calls to Action. The 4 Seasons of Reconciliation is a self-paced multi-media course that provides a basic, foundational knowledge on truth and reconciliation for Indigenous and non-Indigenous learners. There was no charge for approved learners as this cost was covered by PLLO and sponsored by the MLB.
- Work has begun on a collaborative project to develop modernized subject headings related to Indigenous peoples for use in cataloguing within Saskatchewan libraries. The goal of the project is to develop a vocabulary that can replace the outdated subject headings that are in common use in many library catalogues with subject headings that are more inclusive and culturally appropriate within a Saskatchewan context. Leadership is provided by MLB.
- The Saskatchewan Electronic Resources Partnership (SERP), formally known as the Multitype Database Licensing Program, continues to support equitable access to electronic library resources for Saskatchewan residents, including those who live in small urban, rural, and remote areas.
 - o It is a province-wide program in which participating libraries pool funds to purchase access to electronic information resources that they might otherwise not afford to subscribe on their own.
 - o Ten public library systems, all PreK-12 schools, most post-secondary institutions, and multiple special libraries participate in the program with the PLLO providing administration and coordination support.
- The annual series of webinars launched in 2015 which highlight the features and content of online information resources continues to be popular. Over 500 participants registered for the eight webinars held in 2020-21.

2021 BUDGET



Saskatchewan Library Trustees' Association Budget - January 1 - December 31, 2021

	Budget 2020	Actual 2020	Variance 2020	Budget 2021
Opening Balance January 1, 2021				\$14,989.93
Revenue				
GIC/Donations	\$0.00	\$0.00	\$0.00	\$0.00
System Memberships	\$23,000.00	\$21,938.91	-\$1,061.09	\$22,000.00
Association Memberships and Donations	\$70.00	\$30.00	-\$40.00	\$30.00
Grants (Provincial Library and Literacy Office)	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00
Interest Earned	\$90.00	\$165.00	\$75.00	\$165.00
Total Revenue	\$24,160.00	\$23,133.91	-\$1,026.09	\$23,195.00
			\$0.00	
Expenditures				
Financial Review	\$425.00	\$355.56	-\$69.44	\$375.00
Bank Charges	\$50.00	\$48.00	-\$2.00	\$100.00
Executive Director Contract Fees	\$15,600.00	\$15,600.00	\$0.00	\$15,600.00
Executive Expenses			\$0.00	
Spring Meeting (Teleconference)	\$375.00	\$375.00	\$0.00	\$500.00
Fall Meeting (special meeting May \$375.00/August Meeting \$300.00)	\$3,500.00	\$650.00	-\$2,850.00	\$500.00
AGM	\$500.00	\$425.00	-\$75.00	\$500.00
Life Member Award	\$625.00	\$0.00	-\$625.00	\$500.00
Minister's Brief	\$1,250.00	\$0.00	-\$1,250.00	\$1,000.00
Newsletter/Annual Report	\$1,000.00	\$0.00	-\$1,000.00	\$250.00
Office Supplies and Services	\$750.00	\$312.27	-\$437.73	\$750.00
Postage	\$250.00	\$0.00	-\$250.00	\$250.00
Promotion/Advocacy	\$1,000.00	\$0.00	-\$1,000.00	\$1,000.00
Web Maintenance	\$1,000.00	\$693.75	-\$306.25	\$700.00
Member Education/SLA	\$500.00	\$0.00	-\$500.00	\$500.00
Corporate Registry	\$20.00	\$0.00	-\$20.00	\$20.00
Trustee Development	\$1,000.00	\$0.00	-\$1,000.00	\$1,000.00
Total Expenditures	\$27,845.00	\$18,459.58	-\$9,385.42	\$23,545.00
Net Profit/(Loss)				-\$350.00
*Institutional Membership do not include Palliser's or Prince Albert's or RPL's or Southeast's membership fees.				
*The SLTA has one \$10,000.00 GIC with the Royal Bank of Canada.				

2020 FINANCIAL STATEMENTS



GWO Bookkeeping Service
16 Bannister Ave
Regina, Sask. S4R 5K9
Ph: 306-539-6815 Fax: 306-924-2936
mark@doumar.ca

January 26, 2021

Attached please find the SLTA 2020 Financial Statements.

If you have any questions, please feel free to email or call me (306-533-3389).

Thank you.

Mark Green

BALANCE SHEET AS OF DECEMBER 2020

Balance Sheet [Last Year Analysis]

December 2020

2021-01-25
10:44:58 AM

	This Year	Last Year	\$ Difference	Difference
Assets				
Current Assets				
Cash On Hand				
Chequing Account	\$14,914.93	\$10,429.59	\$4,485.34	43.0%
Payroll Chequing Account	\$0.00	\$0.00	\$0.00	NA
Cash Drawer	\$0.00	\$0.00	\$0.00	NA
Petty Cash	\$0.00	\$0.00	\$0.00	NA
Undeposited Funds	\$0.00	\$0.00	\$0.00	NA
Total Cash On Hand	\$14,914.93	\$10,429.59	\$4,485.34	43.0%
Pledges Receivable	\$0.00	\$0.00	\$0.00	NA
Investments				
GIC - Non Redeemable	\$10,000.00	\$10,000.00	\$0.00	0.0%
GIC - 1 Yr Cashable/Redeemable	\$0.00	\$0.00	\$0.00	NA
Other	\$0.00	\$0.00	\$0.00	NA
Total Investments	\$10,000.00	\$10,000.00	\$0.00	0.0%
Inventory	\$0.00	\$0.00	\$0.00	NA
Total Current Assets	\$24,914.93	\$20,429.59	\$4,485.34	22.0%
Other Assets				
Deposits Paid	\$0.00	\$0.00	\$0.00	NA
Prepaid Expenses	\$0.00	\$0.00	\$0.00	NA
Total Other Assets	\$0.00	\$0.00	\$0.00	NA
Property & Equipment				
Buildings				
Buildings Org Cost	\$0.00	\$0.00	\$0.00	NA
Buildings Accum Dep	\$0.00	\$0.00	\$0.00	NA
Total Buildings	\$0.00	\$0.00	\$0.00	NA
Vehicles				
Vehicles Org Cost	\$0.00	\$0.00	\$0.00	NA
Vehicles Accum Dep	\$0.00	\$0.00	\$0.00	NA
Total Vehicles	\$0.00	\$0.00	\$0.00	NA
Furniture & Fixtures				
Furniture & Fixtures Org Cost	\$0.00	\$0.00	\$0.00	NA
Furniture & Fixtures Accum Dep	\$0.00	\$0.00	\$0.00	NA
Total Furniture & Fixtures	\$0.00	\$0.00	\$0.00	NA
Total Property & Equipment	\$0.00	\$0.00	\$0.00	NA
Total Assets	\$24,914.93	\$20,429.59	\$4,485.34	22.0%
Liabilities				
Current Liabilities				
Credit Cards				
American Express	\$0.00	\$0.00	\$0.00	NA
MasterCard	\$0.00	\$0.00	\$0.00	NA
Visa	\$0.00	\$0.00	\$0.00	NA
Total Credit Cards	\$0.00	\$0.00	\$0.00	NA
Accounts Payable	\$0.00	\$0.00	\$0.00	NA
Bank Indebtedness	\$0.00	\$0.00	\$0.00	NA
Collections Due Headquarters	\$0.00	\$0.00	\$0.00	NA
Deposits for Future Services	\$0.00	\$0.00	\$0.00	NA
Other Current Liabilities	\$0.00	\$0.00	\$0.00	NA
A/P Accrual - Inventory	\$0.00	\$0.00	\$0.00	NA
Total Current Liabilities	\$0.00	\$0.00	\$0.00	NA

Balance Sheet [Last Year Analysis]

December 2020

2021-01-25
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	This Year	Last Year	\$ Difference	Difference
Tax Liabilities				
GST Collected	\$0.00	\$0.00	\$0.00	NA
GST Paid	\$0.00	\$0.00	\$0.00	NA
PST Collected	\$0.00	\$0.00	\$0.00	NA
PST Paid	\$0.00	\$0.00	\$0.00	NA
Import Duty Payable	\$0.00	\$0.00	\$0.00	NA
Total Tax Liabilities	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>NA</u>
Payroll Liabilities				
Default Payroll Liabilities	\$0.00	\$0.00	\$0.00	NA
Income Tax Deductions	\$0.00	\$0.00	\$0.00	NA
CPP Payable	\$0.00	\$0.00	\$0.00	NA
EI Payable	\$0.00	\$0.00	\$0.00	NA
Employer's Health Tax Payable	\$0.00	\$0.00	\$0.00	NA
Workers' Compensation Payable	\$0.00	\$0.00	\$0.00	NA
Prov. Income Tax Deductions	\$0.00	\$0.00	\$0.00	NA
Payroll GST Payable	\$0.00	\$0.00	\$0.00	NA
Group Insurance	\$0.00	\$0.00	\$0.00	NA
Garnishees, CSB, and other	\$0.00	\$0.00	\$0.00	NA
Vacation Payable	\$0.00	\$0.00	\$0.00	NA
Accrued Employer Expenses	\$0.00	\$0.00	\$0.00	NA
Total Payroll Liabilities	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>NA</u>
Long-Term Liabilities				
Mortgage Loans	\$0.00	\$0.00	\$0.00	NA
Bank Loans	\$0.00	\$0.00	\$0.00	NA
Other Long-Term Liabilities	\$0.00	\$0.00	\$0.00	NA
Total Long-Term Liabilities	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>NA</u>
Total Liabilities	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>NA</u>
Equity				
Restricted Fund	\$0.00	\$0.00	\$0.00	NA
Retained Earnings-General Fund	\$20,354.59	\$15,343.02	\$5,011.57	32.7%
Current Year Earnings	\$4,485.34	\$5,011.57	-\$526.23	(10.5%)
Historical Balancing	\$75.00	\$75.00	\$0.00	0.0%
Total Equity	<u>\$24,914.93</u>	<u>\$20,429.59</u>	<u>\$4,485.34</u>	<u>22.0%</u>
Total Liability & Equity	<u>\$24,914.93</u>	<u>\$20,429.59</u>	<u>\$4,485.34</u>	<u>22.0%</u>

PROFIT AND LOSS WITH YEAR TO DATE – JANUARY 2020 THROUGH DECEMBER 2020

Profit & Loss [Last Year Analysis]

January 2020 through December 2020

2021-01-25
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	This Year	Last Year	\$ Difference	Difference
Income				
Institutional Memberships	\$21,938.91	\$23,287.49	-\$1,348.58	(5.8%)
Individual Memberships	\$30.00	\$100.00	-\$70.00	(70.0%)
Interest Earned	\$165.00	\$90.00	\$75.00	83.3%
Saskatchewan Grants	\$1,000.00	\$1,000.00	\$0.00	0.0%
Total Income	<u>\$23,133.91</u>	<u>\$24,477.49</u>	<u>-\$1,343.58</u>	<u>(5.5%)</u>
Cost of Sales				
Gross Profit	<u>\$23,133.91</u>	<u>\$24,477.49</u>	<u>-\$1,343.58</u>	<u>(5.5%)</u>
Expenses				
Office Supplies & Expenses	\$462.87	\$644.28	-\$181.41	(28.2%)
Newsletter Expenses	\$0.00	\$713.09	-\$713.09	(100.0%)
Printing Expenses	\$0.00	\$245.12	-\$245.12	(100.0%)
Bank Charges & Interest	\$48.00	\$45.00	\$3.00	6.7%
Advertising & Promotions	\$0.00	\$500.00	-\$500.00	(100.0%)
Legal & Accounting	\$356.55	\$436.85	-\$80.30	(18.4%)
Website Maintenance	\$662.50	\$693.75	-\$31.25	(4.5%)
Executive Expenses				
Executive Director Contract	\$15,600.00	\$15,600.00	\$0.00	0.0%
Executive Director Expenses	\$50.00	\$0.00	\$50.00	NA
Winter/Spring Meeting	\$375.00	\$0.00	\$375.00	NA
AGM Meeting	\$375.00	\$525.00	-\$150.00	(28.6%)
Fall Meeting	\$300.00	\$0.00	\$300.00	NA
Special Meeting	\$375.00	\$0.00	\$375.00	NA
Postage & Shipping	\$0.00	\$62.83	-\$62.83	(100.0%)
GST Paid	\$43.65	\$0.00	\$43.65	NA
Total Expenses	<u>\$18,648.57</u>	<u>\$19,465.92</u>	<u>-\$817.35</u>	<u>(4.2%)</u>
Operating Profit	<u>\$4,485.34</u>	<u>\$5,011.57</u>	<u>-\$526.23</u>	<u>(10.5%)</u>
Other Income				
Other Expenses				
Net Profit / (Loss)	<u>\$4,485.34</u>	<u>\$5,011.57</u>	<u>-\$526.23</u>	<u>(10.5%)</u>

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